

South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080

Call to Order:

- Jose Alarcon called the April 8, 2024 meeting to order at 7:00 p.m.

Roll Call:

- Present and answering the roll call were Trustees Jose Alarcon, Duane Farnsworth, Crystal Ellis, Margie Bertholomey, and Emily Sager. Trustee Kylie Loewecke arrived at 7:09. Trustees Ruth Marty, Paula Richeson, and Michelle Matthys were absent. Also in attendance was Brenda Weinberg, Director of Library.

Approval of Agenda:

- Margie Bertholomey made a motion to approve the agenda. It was seconded by Emily Sager and approved by unanimous voice vote.

Public Comment: N/A

Approval of Minutes:

- Duane Farnsworth made a motion to accept the approval of the minutes of March 11, 2024. The motion was seconded by Margie Bertholomey and approved by a unanimous voice vote.

Treasurer's Report: Duane presented the treasurer's report.

- We should have spent no more than 25% of our budget and we are at 17%.
- We are at 6% of expected revenues.
- Duane is working on getting all accounts out of Ryan's name (former Library Board treasurer).

Approval of the Bills:

- A unanimous roll call vote approved the payment of bills totaling \$19,047.77, following a motion by Emily Sager and a second by Margie Bertholomey.

Librarian's Report:

- March Book Madness - 274 adult votes (winners: Where the Crawdads Sing for adults and Good Egg for youth)
- Brenda began sending various emails encouraging participation in the Strategic Plan survey as well as placed signs in local businesses.
- Brenda met with Julie at NATC to summer partnership programs.
- Brenda submitted the ballots to AISLE for the Monarch Readers' Choice Award program.
- The guest speaker for storytime was Michelle Becorest from South Beloit CUSD #320.
- Brenda had 42 Tech install a second Wi-Fi access point to boost Wi-Fi range.

- Brenda attended the WCHD Narcan/Naloxone virtual training.
- Brenda began requesting quotes to repair the faucet in the men's bathroom.
- Brenda completed the new patron welcome series for new patrons in March.
- Preparations for summer reading have begun.

Communications:

- Questions/Comment card- A patron appreciates extra support with electronic devices and feels all staff deserves raises.

Old Business:

- Strategic Plan - Status Update
 - 265 quality responses were received from the survey.
 - 55 indicated interest with either the Focus Group or Town Hall.
 - 3 people attended the Focus Group meeting 4/8/24.
 - 8 people have said they would attend the Town Hall meeting on 4/16/24.
 - A research report is coming to workshop participants (board members and employees.)

New Business:

- Following a short discussion, Emily Sager proposed accepting the quote provided by Olson Plumbing and Well Service, totaling \$1490 for replacing the sinks in both the men's and women's restrooms. This quote encompasses the faucet (\$550 each), grid drain, trap, and new guard, (\$195 each). Kylie Loewecke seconded the motion, which was subsequently approved through a roll call vote.
- The board watched and discussed trustee short takes on Board Ethics.

Trustees Comments:

- Duane brought to our attention that it's National Library Week and inquired about our plans to recognize our staff for National Library Workers Day. Following a brief conversation, it was decided that Brenda will make accommodations to treat the staff to lunch and/or give a small gift as a gesture of appreciation for all they do.

Adjourn:

- The meeting concluded at 7:46p.m. following a motion by Emily Sager and a second by Kylie Loewecke which was unanimously approved through a voice vote.

Jose Alarcon, President

Crystal Ellis, Secretary