

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

- Call to Order:** President Fred Paysen called the May 8, 2017 meeting to order at 7:00 p.m.
- Roll Call:** Present and answering to roll call were Trustees Jose Alarcon, Marilyn Bukove, Margie Bartholomey, Linda Chambers, Roy Cruse, Ameer Foster, Glenn Lineman, Fred Paysen, and Emily Sager. Also in attendance was Doreen Dalman (librarian).
- Approval of Agenda:** Ameer made a motion, which was seconded by Roy, to approve the agenda. Motion passed with a unanimous voice vote.
- Public Comment:** Letter from the Office of the Secretary of State, Jesse White, announcing the amount of the FY2017 Illinois Public Library Per Capita Grant. South Beloit Public Library is being awarded \$6,127.66, to be used before June 30, 2018.
- Approval of Minutes:** Margie made a motion to accept the April 10, 2017 minutes. The motion was seconded by Emily. The motion was passed by unanimous voice vote.
- Treasurer's Report:** Treasurer's report was presented. At this point in the year we should be at no more than 33% of our budget; we are at 31%. Tax money should start coming in May.
- Approval of the Bills:** A unanimous roll call allowed the bills of \$18,311.85 be paid after Jose's motion and Margie's second.
- Librarian's Report:** Librarian's report was presented. The library is busily getting ready for the summer program which will stretch past the usual 6-8 weeks and go the entire summer. It will include 'Family Challenges'.
- Communications:** None
- Old Business:** Building Plan/Feasibility Study: Tim is revamping the brochure to present to the public for the ideas for the new library.
Parking lot update: Director conferred with the attorney, who suggested speaking with the mayor. The city has contacted the post office, then the postal office facilities manager. Still waiting for an answer about a fence/barrier before replacing the parking lot.

New Business: Circulation policy: The circulation policy was reviewed with the addition of Nature Backpacks, an increase in the limit of number of DVD's from 3 to 5, and changing the non-resident fees to a yearly fee, not quarterly or semi-annually.

There was a discussion about the increase in number of DVD's. A motion was made by Emily to accept the changes to the circulation policy. It was seconded by Glenn and passed with a unanimous voice vote.

Adjourn: Meeting adjourned at 7:23 p.m. after Jose motioned, Roy seconded, with a unanimous voice vote.

Fred Paysen, President

Amee Foster, Secretary