

*South Beloit Public Library  
Board of Trustees Meeting Minutes  
630 Blackhawk Blvd. South Beloit, IL 61080*

**Call to Order:** Vice President Jose Alarcon called the October 9, 2017 meeting to order at 7:00 p.m.

**Roll Call:** Present and answering to roll call were Trustees Jose Alarcon, Marilyn Bukove, Margie Bartholomey, Linda Chambers, Roy Cruse, Glenn Lineman, and Emily Sager. Also in attendance was Doreen Dalman (librarian) and Tim McKearn from The James Company.

**Approval of Agenda:** Margie made a motion to approve the agenda. It was seconded by Marilyn and approved by unanimous voice vote.

**Public Comment:** Tim McKearn presented the Feasibility Study Report and answered questions about the report. Highlights included most people interviewed reported not being familiar with the library or using the library only rarely, a call for the library to offer more services such as more “teaching” and more collaboration with the Confluence and the schools, a need to educate residents on the water & sewer rates impact on the proposed project, a low visibility factor of the library board, and a lack of funds from private donors as of now which may lean to a stronger argument for a referendum.

**Approval of Minutes:** Marilyn made a motion to accept the approval of the minutes of September 11, 2017. The motion was seconded by Margie and approved by unanimous voice vote.

**Treasurer’s Report:** Treasurer’s report was presented. We received a large sum from Winnebago Taxes. At this point we should be at no more than 75% of our budget and we are at 72%.

**Approval of the Bills:** A unanimous roll call allowed the bills of \$20,823.18 be paid after Roy motioned and Emily seconded.

**Librarian’s Report:** Librarian’s report was presented. Doreen indicated that there was not anything pressing to discuss.

**Communications:** None

**Old Business:**

**Building Plan:** Doreen contacted a library attorney. Their recommendation was that we work with a Financial Advisor or Investment Banker. Doreen reached out to First Midstate Inc. (investment bankers )and plans to reach out to Ehler’s financial group. Slightly different models of payment but the concept is that they can consult free of charge for a limited amount of advice

on the referendum process and if we decide to go ahead with the referendum a contract would be negotiated in terms of pricing.

Glenn motioned that a "Research Committee" be formed to be in charge of interviewing and potentially hiring a firm to assist us in the referendum process. This motion was seconded by Marilyn and was approved by a unanimous roll call vote.

Board Vacancy: There are two (2) vacant spots open. A discussion of trying to recruit more well known members of the community was presented. We decided to conduct one more month of outreach and forward any names to Doreen of those interested in sitting on the board.

PerCapita Requirements: Doreen emailed websites to do a webinar on library safety. Several of the trustees have completed this requirement and all of the trustees are working on completing the additional requirements.

### **New Business:**

Doreen proposed that she would like to host family programs outside of normal library hours. Examples might include "Family Forts" or "Gingerbread Houses". The idea is that these programs would use the whole library space to allow families room to have fun and participate in creative programming. Margie motioned that we support the Library Director and library staff to host programs outside of normal library hours. Linda seconded the motion and the motion was approved via a unanimous voice vote.

With Fred Paysen resigning from the library board, this left a vacancy board position as President. Glenn motioned that Jose be elected President and the motion was seconded by Linda. Jose's presidency was approved by a unanimous roll call vote.

With Jose moving to the position of President, this left a vacancy in the Vice President position. Marilyn motioned that Margie be elected Vice President and Glenn seconded the motion. Margie's vice presidency was approved by a unanimous roll call vote.

Glenn will stay as Treasurer and Emily will stay as Secretary.

A special meeting was set for Monday, October 23rd at 7:00pm at the library to discuss the library and city hall building project and plans and ideas as we move forward on the project.

**Adjourn:** Meeting adjourned at 8:35 p.m. after Marilyn motioned, Roy seconded, with a unanimous voice vote.

---

Jose Alarcon, President

---

Emily Sager, Secretary