

*South Beloit Public Library  
Board of Trustees Meeting Minutes  
630 Blackhawk Blvd., South Beloit, IL 61080  
November 13, 2017*

**Call to Order:** President Jose Alarcon called the November 13, 2017 meeting to order at 7:00 p.m.

**Roll Call:** Present and answering roll call were Trustees Jose Alarcon, Marilyn Bukove, Margie Bertholomey, Roy Cruse, Glenn Lineman. Trustee Emily Sager answered roll call via audio conference. Also present was Doreen Dalman (librarian). Margie Bertholomey was acting secretary.

**Approval of Agenda:** On a motion by Marilyn, seconded by Roy, the agenda was approved by unanimous voice vote.

**Public Comment:** None

**Approval of minutes:** Margie made a motion for approval of the minutes of the October 9, 2017, and October 23, 2017 meetings. Marilyn seconded the motion. The motion was approved by unanimous voice vote.

**Consideration and approval of a resolution approving a plan and estimate of cost and determining the financing for the library portion of the new Civic Center at the Confluence building project, and requesting that the City of South Beloit submit a proposition to issue library bonds to the voters of the City at the general primary election on March 20, 2018 for the purpose of paying costs of the project.** Trustee Glenn Lineman presented and Trustee Margie Bertholomey read by title the resolution, a copy of which was provided to each Library Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy.

Following discussion, Glenn made a motion to approve the resolution as per copy attached. Roy Cruse seconded the motion. On a voice vote the following trustees voted aye: Jose Alarcon, Roy Cruse, Marilyn Bukove, Margie Bertholomey, Glenn Lineman, and Emily Sager. No trustees voted nay.

**Treasurer's Report:** Treasurer's report was presented. At this point we should be at no more than 83% of our budget and we are at 80%.

**Approval of Bills:** Following a motion by Emily and a second by Roy, a unanimous roll call vote allowed for payment of bills in the amount of \$26,012.33.

**Librarian's Report:** Doreen has been visiting other libraries to collect ideas for a new library. Attendance and circulation are up. The Corporate Replacement Tax will be significantly less next year and the State PerCapita Grant is predicted to be lower than previous years.

**Communications:** None

Attachment: Referendum Resolution

**Old Business:**

- A. On a motion by Margie, seconded by Marilyn, the board will recommend to the Mayor that Amber Laue be appointed to the South Beloit Library Board of Trustees. Motion passed by unanimous voice vote. Amber will be an asset to the board. We still have one vacancy.
- B. Doreen will send, via email, a webinar on literacy.

**New Business:**

A motion to move to executive session for the purpose of discussing personnel issues was made by Marilyn and seconded by Glenn. Unanimous roll call vote at 7:41 p.m.

A motion to reconvene to open session was made by Marilyn, seconded by Roy. Unanimous roll call vote at 7:52.

**Order of Business:** Margie moved to approve the budget for 2018 with a 4.25% salary increase for the director and 2% across the board increase for staff with up to a 1% additional merit increase at the discretion of the director. Emily seconded the motion. Motion passed on a unanimous roll call vote.

**Adjournment:** Marilyn moved the meeting be adjourned. Roy seconded. Unanimous voice vote at 8:01 p.m.

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Jose Alarcon, President

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Margie Bertholomey, Vice President,  
Acting Secretary