

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

Call to Order: Vice President Margie Bertholomey called the July 9th, 2018 meeting to order at 7:00 p.m.

Roll Call: Present and answering to roll call were Trustees Margie Bertholomey, Marilyn Bukove, Roy Cruse, Glenn Lineman, Amber Laue, and Emily Sager. Also in attendance was Brenda Weinberg (librarian). Trustees Jose Alarcon, Jarrod Peterson, and Linda Chambers were absent.

Approval of Agenda: Marilyn made a motion to approve the agenda. It was seconded by Amber and approved by unanimous voice vote.

Public Comment: N/A

Approval of Minutes: Marilyn made a motion to accept the approval of the minutes of June 11th, 2018. The motion was seconded by Roy and approved by unanimous voice vote.

Treasurer's Report: Treasurer's report was presented. We are continuing to receive our Winnebago Tax Revenue payments. We should have spent no more than 50% of our budget and we are at 44%.

Approval of the Bills: A unanimous roll call allowed the bills of \$20,050.94 to be paid after Emily's motion and Amber's second.

Librarian's Report: Librarian's report was presented. Summer Reading Program now has 128 participants. Brenda has created seven types of passive programming and 191 people took advantage of these type of activities.

Brenda met with Joe Hansen from South Beloit High School and got a few books for the library from the high school.

Melissa Weidman has completed several trainings and Brenda created an Orientation Checklist to make sure new employees receive uniform information.

Parking lot and concrete from sidewalk was damaged by J&R Underground in the process of construction of the Cornerstone Credit Union building next door. They will correct the issues once construction is nearing completion.

Communications: Doreen Dalman sent a thank you card from Yellowstone National Park. She is enjoying her retirement!

The library received correspondence from the Department of Treasury- IRS in regards to our 3/31/2018 Federal Tax Deposit. It was filed late and the IRS stated that it was giving a warning and waiving the fee. The City handles this paperwork and they will make sure they pay close attention to filing deadlines in the future.