

*South Beloit Public Library  
Board of Trustees Meeting Minutes  
630 Blackhawk Blvd. South Beloit, IL 61080*

**Call to Order:** Vice President Margie Bertholomey called the August 13, 2018 meeting to order at 7:00 p.m.

**Roll Call:** Present and answering to roll call were Trustees Margie Bertholomey, Marilyn Bukove, Glenn Lineman, Roy Cruse, Amber Laue, Jarrod Peterson, and Emily Sager. Also in attendance was Brenda Weinberg (librarian). Trustees Jose Alarcon and Linda Chambers were absent.

**Approval of Agenda:** Marilyn made a motion to approve the agenda. It was seconded by Amber and approved by unanimous voice vote.

**Public Comment:**

**Approval of Minutes:** Amber made a motion to accept the approval of the minutes of July 9, 2018. The motion was seconded by Marilyn and approved by unanimous voice vote.

**Treasurer's Report:** Treasurer's report was presented. Due to an incorrect address, our credit card bill payment was late. Brenda talked with BMO Harris and they waived the late fee. The address has been updated.

There was an error on the Statement of Account Budget Comparison. Glenn and Brenda will update that statement and present it at the next meeting.

**Approval of the Bills:** A unanimous roll call allowed the bills of \$12,247.74 to be paid after Emily's motion and Roy's second.

**Librarian's Report:** On Friday, July 20 Glenn and Brenda attended the City of South Beloit Gardner/Blackhawk Redevelopment Project Area Joint Review meeting. It was rescheduled to Friday, August 2 due to lack of a quorum.

On Wednesday July 25, Brenda attended the Delegates Assembly in Malta, IL as part of our participation agreement with Prairie Cat. The NIC Libraries are moving forward with joining Prairie Cat. The potential "go live" date for them is May 2019.

On Tuesday, July 31 Brenda met with Jake Wedig, from the Boys and Girls Club 21st Century Community Learning Center to discuss continued partnering with them at the high school to offer a teen book club for the students.

**Administration:** Parking lot edge damaged by J&R Underground while digging trench next door for Cornerstone CU. They will correct issue by removing and relaying the asphalt two feet back from the edge. Also, they had to remove some concrete from the sidewalk and will also correct it as their job nears completion.

From July 30 through August 18 the library will be conducting a school supplies drive for the reduction of library fines. Supplies donated will be given to the South Beloit School District.

Brenda contacted Nick Jupin, IT specialist for the school district, about having the school district's website having a direct link to our website.

As of August 1, the library has discontinued the subscription for RBdigital for digital magazines. The digital magazine service has not been popular with patrons over an extended time period. Only one patron has used the service to date for the year.

**Communications:** A thank you card from Kathy Fago was read and passed around thanking the board for their support.

We received a letter letting the board know about the City of South Beloit, Illinois Gardner/Blackhawk Redevelopment Project meeting.

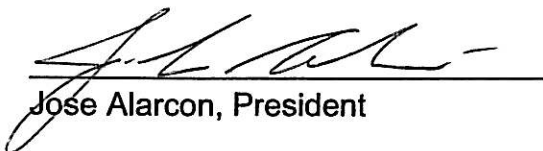
**Old Business:** The board reviewed and approved the Job Ad and Job Description for the Director position with a unanimous voice vote after Emily motioned and Amber seconded.

Ramp repair is still ongoing. It was suggested that we hire an architect to design the ramp and then bids would be submitted based off the design created. Katie Udell from Angus Young reached out with her suggestions. The board agreed to ask Katie to come to the next board meeting to present her suggestions, a timeline, and a cost analysis.

**New Business:** A question was brought forth to the board about whether the Yes Committee that was formed during the referendum process should disband. The board agreed that the committee should disband and return their funds.

The board talked about encouraging library staff to further their professional development via conferences, seminars, and other short term/low cost continuing education opportunities.

**Adjourn:** Meeting adjourned at 7:52 p.m. after Marilyn motioned, Amber seconded, with a unanimous voice vote.

  
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Jose Alarcon, President

  
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Emily Sager, Secretary