

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

Call to Order: Vice President Margie Bertholomey called the November 14th, 2019 meeting to order at 7:00 p.m.

Roll Call: Present and answering to roll call were Trustees Margie Bertholomey, Roy Cruse, Glenn Lineman, Emily Sager, Ryan Adleman, and Jarrod Peterson. Trustees Jose Alarcon, Marilyn Bukove, and Amber Laue were absent. Also in attendance was Brenda Weinberg (librarian).

Approval of Agenda: Emily made a motion to approve the agenda. It was seconded by Ryan and approved by unanimous voice vote.

Public Comment: N/A

Approval of Minutes: Ryan made a motion to accept the approval of the minutes of October 14th. The motion was seconded by Jarrod and approved by unanimous voice vote.

Treasurer's Report: Treasurer's report was presented. We should have spent no more than 83% of our budget and we are at 63%. We received another payment for our Winnebago County Tax Revenue.

Approval of the Bills: A unanimous roll call allowed the bills of \$58,881.96 to be paid after Ryan's motion and Emily's second.

Librarian's Report: Librarian's report was presented:

Meetings:

Oct 10 and 24- Brenda hosted the construction meeting between the Library, Rockford Structures, and Angus Young meeting at SBPL.

Oct 15 - 1 met with Hannah, Activities Director, at Fair Oaks Rehabilitation and Health Care Center to discuss the community service project for Middle School Makers next semester.

Oct 30 - Brenda attended the quarterly Delegates Assembly held at Kishwaukee Community College.

Administration:

Danielle Watson was promoted to Program Coordinator. Melissa Weidman was promoted to Assistant Director.

Brenda continued to work on the FY2020 Per Capita Grant and the corresponding FY2018 Per Capita Expenditure Report.

Brenda and Kathy worked on completing the Interlibrary Loan and Reciprocal Borrowing Statistical Survey FY2019 covering July 1, 2018-June 30, 2019.

Brenda gathered information to more accurately calculate the library's FY2020 budget.

Staff: Oct 1- Melissa completed a 1-hr webinar titled Homelessness in Small and Rural Communities: Libraries Can Help.
Oct 29 - All librarian staff completed CPR training presented by the South Beloit Fire Department.

Becky refreshed call number/aisle range identification signs throughout the library.

Communications: N/A

Old Business:

Ramp Repair- Angus Young & Associates- Update: Phase 1 is a little behind schedule due to weather. Phase 1 is on track to be done within the next week, weather permitting. So far, Rockford Structures is on track to complete the project in early December, again, weather permitting.

Executive Session: At 7:15 pm, after a motion by Emily, seconded by Ryan, and a unanimous roll call vote, the board went into a closed meeting to discuss personnel issues as provided by 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act- Staff wage increases

Reconvene to Open Meeting: With a motion by Emily, seconded by Ryan, and by a unanimous roll call vote, the board reconvened to an open session at 7:20 pm.

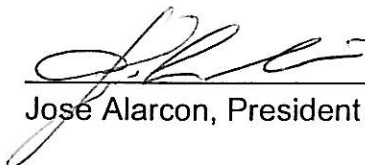
Order of Business (Vote on Executive Session Discussions): After discussion, Glenn motioned that the board approve a 1.9% consumer price index raise plus an additional 1% increase at the Director's discretion for each employee. Emily seconded and the motion was passed via unanimous roll call vote.

New Business:

Library Budget for 2020: The board reviewed and discussed the 2020 library budget. After discussion, Emily motioned that the board approve the 2020 library budget as it stands. Ryan seconded and the motion was passed via unanimous roll call vote.

Trustees Comments: N/A

Adjourn: Meeting adjourned at 7:25 p.m. after Emily motioned, Ryan seconded, with a unanimous voice vote.



Jose Alarcon, President



Emily Sager, Secretary