

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

Call to Order: President Jose Alarcon called the July 13th, 2020 meeting to order at 7:00 pm. The meeting was held virtually within the recommendations of the extension of the guidelines of Governor's Pritzker's Executive Order due to the COVID-19 crisis.

Roll Call: Present and answering to roll call were Trustees Jose Alarcon, Marilyn Bukove - on site, Margie Bertholomey, Ryan Adleman, Roy Cruse, Emily Sager, Amber Laue, and Jarrod Peterson. Also in attendance was Brenda Weinberg (librarian) - on site and Ethan Salsinger from AJG.

Approval of Agenda: Margie made a motion to approve the agenda. It was seconded by Ryan and approved by unanimous roll call.

Public Comment:

IPRF- option for worker's comp-Discuss/Approve-Guest Ethan Salsinger-AJG:

a. LIRA total pkg vs LIRA only Worker's Comp vs IPRF Worker's Comp vs current coverage

Ethan from AJG explained to the board that he thought LIRA would be an option for us but after further review the price point was not found to be feasible for the library and the fact that we would have to purchase the entire insurance package, not just worker's comp, made the LIRA option one that would not work for the library.

He recommended that the library go with the IL Public Risk Fund (IPRF) worker's comp policy which would be \$400 annually. The city would continue to provide the same coverage for the library as it currently does but the library would have their own separate worker's comp policy. Ethan will get the library a Certificate of Insurance that will name the library as an additional insurer on the city's policy so the library can have that document on file.

After discussion, Emily motioned that the board approve the IPRF quote of \$400/year and purchase worker's comp insurance for the library. Marilyn seconded and the motion was passed via unanimous roll call vote.

Approval of Minutes: Marilyn made a motion to accept the approval of the minutes of June 8th, 2020. The motion was seconded by Ryan and approved by unanimous roll call.

Treasurer's Report: Treasurer's report was presented by Brenda. We have received a Winnebago Tax Deposit so our revenues are up. We also received interest income in our accounts in the amount of about \$3,000. Due to the revenues, money will be transferred from First National to BMO Harris, which is the account we pay our bills out of.

We are over our budgeted amount due to the ramp repair project but if you deduct the ramp repair costs we are in line with our budget at around 31%.

Approval of the Bills: A unanimous roll call allowed the bills of \$29,131.58 to be paid after Ryan's motion and Amber's second.

amount of \$165,000 which would put the premium amount at \$412.50. After discussion, Ryan motioned that the board approve the CNA Treasurer bond increase coverage to \$165,000 with a premium of \$412.50. Marilyn seconded and the motion was passed via unanimous roll call vote.

Election of Board Officers: After discussion, Jarrod motioned that the board retain the current officer positions (Jose Alarcon - President, Margie Bertholomey - Vice President, and Emily Sager - Secretary) and add Ryan Adleman as Treasurer. Marilyn seconded and the motion was passed via unanimous roll call vote.

Review Applications received for open Trustee position-Discuss: The board discussed the candidates. Brenda will reach out to the candidates and ask them to join Jose and Margie on an individual Zoom call so they can find out more about candidates and why they want to join the board.

Roy indicated that he would like to retire soon so there is a possibility that two of the candidates could join the board.

Restore Illinois Safety Policy-Discuss/Approve: The policy was reviewed and approved by the library's attorney. After discussion, Emily motioned that the board approve the Restore Illinois Safety Policy. Amber seconded and the motion was passed via unanimous roll call vote.

Executive Session: At 7:51 pm, after a motion by Emily, seconded by Jarrod, and a unanimous roll call vote, the board went into a closed meeting to perform a semi-annual review of closed session minutes as provided by 5 ILCS120/2 (C) (21) of the Illinois Open Meetings Act.

Reconvene to Open Meeting: With a motion by Emily, seconded by Jose, and by a unanimous roll call vote, the board reconvened to an open session at 8:13 pm. *Trustees Marilyn Bukove & Margie Bertholomey left the meeting due to technical issues.*

Order of Business (Vote on Executive Session Discussions):

Emily motioned that the board approve the closed session minutes for 12/9/19, Ryan seconded, and the motion was passed by unanimous roll call vote.

Emily motioned that the minutes of 10/8/18 remain confidential and that the minutes of 12/9/19 be released, Ryan seconded, and the motion was passed by unanimous roll call vote.

Trustees Comments: None

Adjourn: Meeting adjourned at 8:15 p.m. with a unanimous roll call vote after Ryan motioned and Amber seconded.



Jose Alarcon, President



Emily Sager, Secretary