

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

Call to Order: President Jose Alarcon called the August 10th, 2020 meeting to order at 7:00 p.m. The meeting was held virtually within the recommendations of the extension of the guidelines of Governor's Pritzker's Executive Order due to the COVID-19 crisis.

Roll Call: Present and answering to roll call were Trustees Jose Alarcon, Margie Bertholomey, Roy Cruse, Emily Sager, Amber Laue, and Jarrod Peterson. Absent were trustees: Marilyn Bukove and Ryan Adleman. Also in attendance was Brenda Weinberg (Library Director) and Duane Farnsworth, member of the public.

Approval of Agenda: Margie made a motion to approve the agenda. It was seconded by Roy and approved by unanimous roll call.

Public Comment: Roy is officially resigning from the board as of 8/31/2020.

Approval of Minutes: Jarrod made a motion to accept the approval of the minutes of July 13th, 2020. The motion was seconded by Margie and approved by unanimous roll call.

Treasurer's Report: Treasurer's report was presented by Brenda. We have received a Winnebago Tax Deposit and a Corporate Replacement tax payment.

We are over our budgeted amount due to the ramp repair project but if you deduct the ramp repair costs we are in line with our budget at around 49%.

Cornerstone Credit Union Savings account is now a non-profit account with no fees.

Approval of the Bills: A unanimous roll call allowed the bills of \$14,190.77 to be paid after Emily's motion and Margie's second.

Librarian's Report:

Meetings:

Administration:

July 7 - Brenda watched the RAILS Census Update - 2hr

July 8 – Brenda watched the PC Member Update webinar - 2 hr

July 9 – Brenda participated in the local Director's Zoom meeting - 2 hr

July 28,29,30 - Brenda assisted Jose and Margie with the potential Trustee candidates Zoom meetings

July 29 – Brenda attended the Delegates Assembly quarterly meeting via Zoom - 1 hr

July 30 – Brenda attended the Facilities and Maintenance group Zoom meeting "New Norm" via Zoom - 1 hr

Staff:

Readers Advisory services are of greater importance during this time that browsing is not allowed.

Staff have created an Excel document that lists the items received since March of 2020 to help patrons "browse" the new shelves.

Curbside pickup service has been increasing slightly as compared to the June numbers. After one week, computer use numbers have been small but consistent.

July 23 - Kathy and Melissa watched the RAILS member Update - 2 hr

Summer Reading Program participant numbers are down due to COVID, the Take and Make crafts are popular with the families that are participating. Fifty projects are prepared each week for our patrons and are shared with the Boys and Girls Club as part of Danielle's weekly outreach.

Communications: N/A

Old Business: N/A

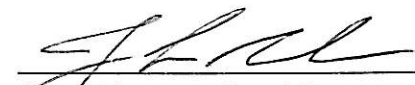
New Business:

Review Applications & Approve Trustee Positions: Brenda, Jose, and Margie virtually met with the candidates (Duane Farnsworth, Amy Foster, and Kylie Loewecke) and asked questions. Jose and Margie indicated that Duane was prepared and fit the board's needs. Amy was on the board previously and they appreciated that she thinks outside the box. Jose and Margie liked Kylie's new ideas and that she showed great interest in the library.

After discussion, Jose and Margie gave their recommendations. Emily motioned that the board send Duane Farnsworth and Kylie Loewecke's names to City Council for approval. Roy seconded and the motion was passed via unanimous roll call vote.

Trustees Comments: Margie expressed her enthusiasm for new members and thanked Roy for his knowledge and history of the board. The board wished Roy well in his new endeavors!

Adjourn: Meeting adjourned at 7:25 p.m. with a unanimous roll call vote after Margie motioned and Emily seconded.



Jose Alarcon, President



Emily Sager, Secretary