

*South Beloit Public Library
Board of Trustees Meeting Minutes
630 Blackhawk Blvd. South Beloit, IL 61080*

Call to Order: President Jose Alarcon called the January 10th, 2022 meeting to order at 7:00 p.m.

Roll Call: Present and answering to roll call were Trustees Jose Alarcon, Ryan Adleman, Duane Farnsworth, Emily Sager, and Crystal Ellis. Trustees Margie Bertholomey, Marilyn Bukove, and Kylie Loewecke were absent. Also in attendance was Melissa Weidman (Assistant Director of Library).

Approval of Agenda: Ryan made a motion to approve the agenda. It was seconded by Duane and approved by unanimous voice vote.

Public Comment: N/A

Approval of Minutes: Duane made a motion to accept the approval of the minutes of December 13th, 2021. The motion was seconded by Emily and approved by a unanimous voice vote.

Treasurer's Report: Ryan presented the report. Ryan rolled over the CD at Cornerstone that expired in December at .45% for 18 months and he will reach out to Advia about renewing the expiring CD there.

The library had interest income in the amount of \$3,033.41 as well as corporate replacement tax in the amount of \$3,282.88. The library ended the year, having spent 67% of our budget for expenses and received 107% of budgeted revenues.

There is an outstanding check that has not been received. Brenda and Ryan will investigate further and contact the bank about getting a stop payment put on the check as well as getting a fraud alert on the account.

Approval of the Bills: A unanimous roll call allowed the bills of \$15,845.89 to be paid after Crystal's motion and Duane's second.

Librarian's Report:

Meetings:

Administration:

Dec 7 – Promotion to the schools and homeschool families has begun for the Monarch and Bluestem Readers' Choice Award program

Dec 16 - Performance evaluations completed

Staff:

Continuing Education

Melissa – webinar RAILS/ALA Office for Diversity, Literacy, and Outreach Service– Implicit Bias
1hr

Non-fiction analysis is continuing. The staff are now at the 616's.

Communications: N/A

Old Business:

Reviewed the Restore IL Safety policy: No changes were made.

Board Vacancy- Candidates: After discussion, the board would like Brenda to reach out to Ameer Foster and Paula Richeson for interviews with Jose and Margie. Jose and Margie will report back to the board at the February meeting.

New Business:

None

Executive Session: At 7:26 pm, after a motion by Emily, seconded by Ryan, and a unanimous roll call vote, the board went into a closed meeting to perform a semi-annual review of closed session minutes as provided by 5 ILCS120/2 (C) (21) of the Illinois Open Meetings Act.

Reconvene to Open Meeting: With a motion by Emily, seconded by Ryan, and by a unanimous roll call vote, the board reconvened to an open session at ~~8:28~~ pm.

7:28 pm

Order of Business (Vote on Executive Session Discussions):

Emily motioned that the board approve the closed session minutes for 10/11/21, Duane seconded, and the motion was passed by unanimous roll call vote.

Emily motioned that the minutes of 10/8/18 remain confidential and that the minutes of 10/11/21 be released, Ryan seconded, and the motion was passed by unanimous roll call vote.

Trustees Comments: N/A

Adjourn: Meeting adjourned at 7:34 p.m. after Ryan motioned and Duane seconded, with a unanimous voice vote.



Jose Alarcon, President



Emily Sager, Secretary